

HAND BOOK

2020-2021



A.V. College

Managed by the A.V. Education Society

Affiliated to Osmania University

Established in 1968

UG & PG College

Domalguda, Gagan Mahal,

Hyderabad

Phone No: 040-27637751, Mobile No: 9908615462

E-mail: avcollege@gmail.com

Website: www.avcollege.in

GENERAL INFORMATION

Address of the College	A.V.College of Arts, Sciences & Commerce Domalguda, Gagan Mahal Hyderabad – 500029
Telephone	040-27637751
Mobile	9908615462
College Timings	9:00 AM to 3:00 PM
Office Timings	10:00 AM to 4.00 PM
Fee Payment Timings	10:00 AM to 4.00 PM
Visiting Hours (Principal)	2:00 PM to 3:00 PM

- Request for any type of certificate or documents should be addressed to the Principal and submitted in the college office. The application should be submitted along with relevant fee.
- All types of Certificates will be issued on a prior notice.

PERSONAL INFORMATION

Name	:	_____
Program & Year	:	_____
Roll No.	:	_____
E-Mail ID	:	_____
Phone No.	:	_____
Blood Group	:	_____
Vehicle No.	:	_____
Driving License	:	_____
Aadhaar Card	:	_____
Category	:	_____
Health Issues	:	_____
Student Signature	:	_____
Father's Name	:	_____
Occupation	:	_____
Contact No.	:	_____
Mother's Name	:	_____
Occupation	:	_____
Contact No.	:	_____
Res. Address	:	_____ _____
If staying in a private Hostel [Yes/No]	:	_____
Warden's Contact No.	:	_____
Address	:	_____ _____

VISION AND MISSION

Vision: Empowerment through Pursuit of Excellence

Mission: Our mission is to ignite young minds through knowledge and its application, competency building, extension activities with a holistic approach for societal needs, leading to self - reliance among the students. Provide career-oriented academic programs in a supportive and stimulating environment, for the intellectual and ethical growth of a diverse student community. Achieve excellence in education through technological advancements, effective pedagogy, and methods of evaluation. Embrace equity and accountability through measurable learning outcomes.

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1. Principal's Message:



Dr.Ch.Rajalingam

M.Com, M.Phil, Ph.D

EMPOWERMENT THROUGH PURSUIT OF EXCELLENCE

I am happy and proud to greet you through this message. Welcome to A.V. College- It is an honor and a privilege to be the Principal of A. V. College, one of the best colleges in the twin cities which stands for excellence and continuously sets the highest standards. We, at A.V. College offer opportunities in learning and are committed to providing the best learning experience possible for all our students who choose our college. The college is relentlessly striving to maintain academic excellence and at the same time encourage the students to participate in various co-curricular and extra-curricular activities.

The amiable environment nurtures creativity, passion, resilience and leadership qualities among students for development of versatile personality. We work hard to support your learning with guidance, counseling, study, support and monitoring. Sports are a special feature of our college. Being located right in the Centre of the twin cities adds to the attractiveness of student life here, thus making it a college of choice.

We care about your learning, your success and your student experience here. Our teaching faculties are the best that can be found in the area in terms of their dedication and commitment to the students. We are passionate about our college and to make it a great experience for you. Quality courses, Quality teachers and huge commitment to teaching and learning process make me proud to be the Principal here.

2. Director's Message:



Dr. S. Gopi Krishna
M.Sc., Ph.D
Director (IC)

EMPOWERMENT THROUGH PURSUIT OF EXCELLENCE

It is my proud privilege to welcome you to A.V. College P. G. Centre. Since its inception in 1991, it has grown steadily from strength-to-strength and is known for its academic excellence. It is one of the leading centers of teaching and research in the field of Management Studies, Science and Technology achieved through total commitment towards quality education and training. To facilitate effective teaching and learning process, the College has a full-fledged Career Guidance, Placement and Counselling Centre. We disseminate knowledge to the students through the help of well qualified, highly dedicated members of the faculty, state-of-art library and well-equipped labs along with an audio-visual room. We constantly endeavor to instil our students with the strength of character, self-confidence, technical competence and leadership ability to help them achieve their goals and dreams.

The programmes offered are geared towards research and innovation. The students are encouraged to pursue research on their own or in collaboration with others. Many of our students and faculty members have been presenting papers in National and International Conferences and have published their work in research journals of repute. Our Centre has a rich alumni base that has significantly contributed to the nation building process. The alumni of the Centre have done exceedingly well in all spheres of life both at the national

and the international levels and have brought name and fame for themselves as well as to their alma mater. The College takes pride in their achievements.

I invite you to embark on a lifetime-partnership with our Centre and warmly welcome those aspiring to be leaders in their chosen fields/areas to come and join us to explore and experience the joy of learning and innovation. I extend my best wishes for a bright and prosperous future to all our students.

3. College Profile:

The A.V. Education Society is one of the oldest and pioneering Educational Societies in the erstwhile Nizams State of Hyderabad. This society was established in the year 1944 (Reg.No.7/52) to extend educational opportunities to backward sections of the region, which were deprived of basic education during the rule of the Nizam. Stalwarts and philanthropists like Sri Raja Bahadur Venkatrama Reddy, Sri Suravaram Pratap Reddy, Sri Konda Venkata Ranga Reddy (Former Deputy Chief Minister), Sri Madapati Hanumantha Rao and Sri J.V. Narsing Rao (Former Deputy Chief Minister) who took part in the Freedom Struggle, Women's Education Movement, Library Movement and Press Movement were instrumental in founding this great Educational Society. It was the dream of the founding fathers to start Educational Institutions that would impart education in the mother tongue i.e., education in Telugu became a reality with the establishment of Andhra Vidyalaya High School, the first Telugu medium school in the erstwhile Nizam's Dominion.

A.V. College was established in the year 1968 as a composite college offering plus two and UG programs. It grew to occupy the status of a multidimensional institution with PG programs. The PG programs were first offered in the year 1991. K.V. Ranga Reddy Law College was set up in the same year.

The Management of the College has been stewarded by great luminaries like the late Justice K. Madhava Reddy, former Chief Justice of the High Courts of Telangana and Maharashtra. The present Management Committee consists of Sri.K. Pratap Reddy, a Senior Advocate of Telangana High Court, Chairman, Prof. K. Ramchandra Reddy, an

Eminent Professor of Psychology, as the Secretary, Sri K Raghuveer Reddy, a Technocrat by Profession and a distinguished Educationist, as the Correspondent. The Magazine India Today has consecutively rated A.V. College as one of the best colleges in the twin cities of Hyderabad and Secunderabad.

The College is centrally located in the heart of Hyderabad, with Hussain Sagar Lake and the A.P. Government Secretariat in its vicinity. It has a sprawling campus of 7.33 acres with a built-up area of 1,28,937 sq.ft with beautiful landscaped gardens and a green belt. Several eminent personalities are associated with the Management of the Institution since its inception. Presently the College Committee consists of several outstanding Academicians, Jurists, Civil Servants and distinguished men of public life. The composition of the Managing Committee is as follows.

4. Governing Body:

1	Dr. K. Gautami, M.Sc., Ph.D. Correspondent, A.V.College (UG &PG)	Chairperson
2	Sri K.Pratap Reddy, B.A, L.L.B Senior Advocate, High Court of A.P President AVES	Member
3	Prof. K. Madhusudhan Reddy, M.A.,Ph.D Dean, Faculty of Social Sciences, OU (Retd.)	Member
4	Prof. K. Ramchandra Reddy, M.A, M.S, Ph.D. Dean, Faculty of Social Sciences, OU (Retd) Vice President AVES	Member
5	Prof. R. Ramesh Reddy, M.E, Ph.D. Dean, Faculty of Engineering O.U (Retd)	Member

6	Sri K. Raghuveer Reddy, B.E, M.S(USA) Secretary AVES	Member
7	Sri K. Matta Reddy Treasurer AVES	Member
8	Sri. V. Ramakrishna Reddy Correspondent, A.V. High School, Kattelmandi	Member
9	Joint Director, O/o. CCE Government Nominee	Member
10	O.U. Nominee	O.U. Nominee
11	Dr. P. Padma, Vice Principal and Associate Professor in Botany, A.V.College	Member
12	Representative of Teaching Staff Ms. A. Manjula Devi	Member
13	Dr. S. Gopi Krishna, M.Sc, Ph.D PG Director	Special Invitee
14	Dr. Ch. Rajalingam, M.Com, M.Phil, Ph.D Principal, A.V. College	Convener

5. Managing Committee

1	Sri K. Pratap Reddy, B.A, LL.B Senior Advocate, High Court of A.P	President
2	Prof. K. Ramchandra Reddy, M.A, M.S, Ph.D Dean, Faculty of Social Sciences, OU (Retd)	Vice President
3	Prof. G. Prakash Reddy	Secretary

4	Sri. K. Matta Reddy	Treasurer
5	Dr. K. Gautami	Correspondent AV College
6	Sri K. Vinod Reddy	Correspondent K.V.Ranga Reddy Law College
7	Sri. V. Ramakrishna Reddy	Correspondent, A.V. High School, Kattelmandi
8	Dr. A. Raghupathi Reddy	Correspondent, A.V. High School, Chikkadpally
9	Sri K.Raghuveer Reddy	Member, M.C.
10	Prof. R. Ramesh Reddy	Member, M.C.
11	Sri. T. Venkat Reddy	Member, M.C.
12	Prof. G. Gopal Reddy	Member, M.C.
13	Sri K. Vishweshwar Reddy	Member, M.C.
14	Sri Gubba Nagender Rao	Member, M.C.
15	Prof. K. Janardhan Reddy	Member, M.C.

6. U.G. Teaching Staff

Sl No	Name of the Teaching Faculty	Designation
1	Dr. Ch. Rajalingam	Principal
Department of English		
2	Ms. M. Vidyulatha	Assistant Professor & HOD

3	Ms. G. Persis Sunitha	Assistant Professor
4	Ms. R. Srilatha	Assistant Professor
5	Dr. Rajender Reddy Pondra	Assistant Professor
6	Ms. Jessica Joyce	Assistant Professor
7	Ms. P. Shirisha	Assistant Professor
Department of Telugu		
8	Dr. G. Bhaskar	Assistant Professor & HOD
Department of Hindi		
9	Dr. Shashikanth. Mishra	Assistant Professor & HOD
Department of Sanskrit		
10	Mr. S. Shekar	Assistant Professor & HOD
11	Mr. R. Nagaraju	Assistant Professor
12	Ms. K. Sangeetha Reddy	Assistant Professor
Department of Arabic		
13	Mr. MD Abdul Muqtabir Hassan	Assistant Professor & HOD
Department of French		
14	Ms. Sumathi Nayak	Assistant Professor & HOD
Department of Political Science		
15	Mr. K. Srinivas	Assistant Professor & HOD

Department of Public Administration		
16	Ms. P. Shailaja	Assistant Professor & HOD
Department of Economics		
17	Mr. Venkataramaiah	Assistant Professor & HOD
Department of Psychology		
18	Ms. Priyanka Thomas	Assistant Professor
Department of Commerce		
19	Mr. Ch. Buchi Reddy	Assistant Professor & HOD
20	Ms. K. Resheta Reddy	Assistant Professor
21	Ms. Renu Mathur	Assistant Professor
22	Mr. V. Sudhakar Reddy	Assistant Professor
23	Mr. K. Narasaraaj	Assistant Professor
24	Mr. Majjiga Ramesh	Assistant Professor
25	Ms. Ritika Tiwari	Assistant Professor
26	Ms. P. Rukmini	Assistant Professor
27	Mr. B. Venkataiah	Assistant Professor
28	Mr. D. Vinay Raj	Assistant Professor
29	Ms. Gopisree	Assistant Professor
30	Ms.G. Kavitha	Assistant Professor
31	Mr. R. Naveen Kumar	Assistant Professor

32	Ms. G. Shantha	Assistant Professor
33	Ms. Sharada Oram	Assistant Professor
34	Mr. S. Praveen Reddy	Assistant Professor
35	Ms. B. Mounika	Programmer
Department of Statistics		
36	Ms. J. Kruthi	Assistant Professor & HOD
Department of Mathematics		
37	Mr. B. Satyaiah	Assistant Professor & HOD
38	Mr. L. Nagaraj	Assistant Professor
39	Ms. Y. Vasumathi	Assistant Professor
40	Mr. Mahesh Bejjanki	Assistant Professor
41	Ms. Snehalatha	Assistant Professor
42	Ms. V. Jyothi	Assistant Professor
43	Ms. B. Pavan Kumar Reddy	Assistant Professor
Department of Physics & Electronics		
44	Ms. A. Manjula Devi	Assistant Professor & HOD
45	Mr. P. Mohan Rao	Assistant Professor
46	Dr. Sumit Ghosh	Assistant Professor
47	Mr. T. Ramesh	Assistant Professor
48	Mr. G. Harish	Assistant Professor

49	Ms. P. Bhargavi	Assistant Professor
Department of Chemistry		
50	Dr. A. Jagan Mohan Reddy	Assistant Professor & HOD
51	Ms. G. Sudha Rani	Assistant Professor
52	Dr. B. Anjaiah	Assistant Professor
53	Ms. K. Parameshwari	Assistant Professor
54	Dr. G. Purnachandra Reddy	Assistant Professor
Department of Computer Science		
55	Ms. D. Suhasini	Assistant Professor & HOD
56	Ms. P. Veena	Assistant Professor
57	Ms. P. Sowmya Sree	Assistant Professor
58	Ms. K. Vineela	Assistant Professor
59	Ms. M. Divya Sree	Assistant Professor
60	Ms. B. Roja	Assistant Professor
Department of Botany		
61	Dr. P. Padma	Assistant Professor & HOD
62	Mr. A. Chandra Sekhar Reddy	Assistant Professor
Department of Zoology		
63	Dr. G.L. Kiran Swaroop	Assistant Professor & HOD

Department of Phy. Education		
64	Mr. K. Venkanna	Physical Director
Department of Library		
65	Ms. P. Prathibha	Librarian

7. P.G. Teaching Staff

S.NO	Name of the Faculty	Designation	Department
1	Dr.S. Gopi Krishna	Director	
2	Prof. Vinita Sharma	Professor	M.B.A
3	Ms. Taruna Shah	Associate Professor & HOD	
4	Ms. Archana Bhaganagre	Assistant Professor	
5	Ms. D.Srilatha	Assistant Professor	
6	Ms. S. Sravya	Assistant Professor	
7	Ms. Meera Sehgal	Assistant Professor	
8	N. Bhaskara Rao	Associate Professor & HOD	M.C.A.
9	Mr. V.Bhanu Murthy	Associate Professor	
10	Ms. M.Snehalatha	Assistant Professor	
11	Ms. K.Shivani	Assistant Professor	
12	Mr. T.Vamshi Krishna Reddy	Assistant Professor & HOD	M.Sc. Comp
13	Ms. D.Deepika	Assistant Professor	
14	Mr. K. E. Chaitanya Prasad	Assistant Professor	
15	Dr. S. Gopi Krishna	Associate Professor & HOD	

16	Dr. Y.V.S. Rama Krishna	Assistant Professor	M.Sc. Physics
17	Dr. TSPLN Prasad	Assistant Professor	
18	Ms. T.Vijaya Laxmi	Assistant Professor	
19	Dr. N. Jyothi	Assistant Professor	
20	Mr. N. Jagadish Rao	Assistant Professor & HOD	M.Sc. Maths
21	Mr. K.Srihari	Assistant Professor	
22	Ms. G.Shivaleela	Assistant Professor	
23	Mr. Jahangeer	Assistant Professor	Applied Maths
24	Ms. A.Jayanthi	Assistant Professor	
25	Ms. S.Vagdevi	Assistant Professor	
26	Mr. Ch.Anjaiah	Assistant Professor & HOD	M.Sc. Chemistry
27	Ms. N.Madhavi	Assistant Professor	
28	Mr. G.Upender	Assistant Professor	
29	Mr. V.Pramod Kumar	Assistant Professor	
30	Mr. T.Sudhakar	Assistant Professor & HOD	M.Com
31	Ms. M.Meghana	Assistant Professor	
32	Ms. G.Tirumala	Assistant Professor	
33	Mr. P.Chanti	Assistant Professor	
34	Dr. K. Lakshmi Vijaya	Associate Professor & HOD	M.A. (Telugu)
35	Ms. B. Jyothi	Assistant Professor	
36	Mr. Y. Sathyanarayana	Assistant Professor	
37	Dr. S.Chandraiah	Assistant Professor	
38	Ms. B.Y. Kavitha	Assistant Professor & HOD	M.Sc. Bio-Tech
39	Ms. C. Swetha Choudary	Assistant Professor	

40	Ms. K Swathi	Assistant Professor	
41	Ms. B.Anitha	Assistant Professor	
42	Ms. G.Uma sree	Assistant Professor	
43	Mr. M.Ravinder	Assistant Professor & HOD	Librarian

8. U.G. Non-Teaching Staff

1	Veeranarayana	Superintendent
2	Shaik Elias Mohiuddin	Account Officer (Exam Fee)
3	Giridhar Reddy.J	Sr. Assistant (Scholarships)
4	Raghotham Reddy.Y	Sr. Assistant (Accounts)
5	P.L. Nagamani	Jr. Assistant (Programer)
6	Venkatesh.V	Jr. Assistant (B.A Incharge), T.C, Bonafied & Conduct Certificates
7	Bhavani	Jr.Assistant (B.Sc Incharge), T.C, Bonafied & Conduct Certificates
8	Lavanya	Jr.Assistant (B.Com Incharge), T.C, Bonafied & Conduct Certificates
9	P Ramesh	Care Taker

9. P.G. Non-Teaching Staff

1	Sri S.P. Reddy.	Administrative Officer
2	Ms. M. Vasundhara	Office Asst. (Scholarships)
3	Ms.S. Rajitha	Office Asst.(Exam Fee, Admission, T.C, Bonafied & Conduct Certificates)

10. U.G. Admission Process:

The Admission process is transparent and as per the norms of the affiliating University. The schedule and cut off dates are given wide publicity through newspapers, websites, college

notice boards, etc. The candidates apply to various colleges affiliated to State Universities through an online admission service DOST (Degree Online Service, Telangana - <https://dost.cgg.gov.in/welcome.do>.) The programs offered under this provision are mentioned below.

10.1 U.G. Programs

Course	Streams
B.A.	Economics-Public Administration-Political Science Psychology-Public Administration-Political Science
B.Com	General Computer Applications
BBA	
B.Sc.	Botany-Zoology-Chemistry Clinical Nutrition and Dietetics Mathematics-Electronics-Computer Science Mathematics-Physics-Chemistry Mathematics-Physics-Computer Science Mathematics-Statistics-Computer Science

10.2 U.G. Fee Structure

Course	Non- Scholarship Holders	Scholarship Holders BC, SC, ST, Min & EBC
B.A (EPP) I Year	17895+200	15895+200
B.A (PPP) I Year	22395+200	20395+200

B.Com (General) I year	20605+200	18105+200
B.Com (Computer Applications)	22605+200	12605+200
B.Sc. (BZC) I year Diet & Nutrition	24605+200	21605+200 14605+200
BBA	23902+200	12920+200
B.Sc. (MPC)	22605+200	19605+200
B.Sc. (MPCS, MSCs, MECS)	22605+200	12605+200

Note: Income Limit for Eligibility of Scholarship subject to approval of Social Welfare

For BC, SC, ST, Min	Rural	Rs. 1, 50,000/-
For BC, SC, ST, Min	Urban	Rs. 2, 00,000/-
For EBC		Rs. 1, 00,000/-

10.3 U.G. Student Intake for 2020-21

S.No	Course	Intake
1	B.A	120
2	BBA	60
3	B.Com CA	240
4	B.Com General	60
5	B.Sc Life Sciences	110
6	B.Sc Physical Sciences	360
	Total	950

11.P.G Admission Process:

The Admission process is primarily based on the entrance exam conducted by the University. The schedule and cut off dates are given wide publicity through newspapers, websites, college notice boards, etc. The candidates apply to various colleges affiliated to State University.

The Admissions are carried away through counseling based on the score obtained in Telangana State Integrated Common Entrance Test (TSICET/ CPGET).

Those who are not qualified at ICET can seek admission under Management Quota

11.1 P.G Fee Structure:

Sl. No	Name of the Course	Fee
1.	M.A Telugu	5190+1450
2.	M.Com	12080+1450
3.	M.Sc. Chemistry	27055+1500
4.	M.Sc. Computer Science	23755+1650
5.	M.Sc. Mathematics	12640+1500
6.	Applied Mathematics	12640+1500
7.	M.Sc. Physics	21440+1500
8.	M.Sc. Bio Technology	35580+1500
9.	MCA	40000+6400
10.	MBA	55000+6400

11.2 P.G. Student Intake for 2020-21

S.No	Course	Intake
1	MA TELUGU	48
2	MCOM	48
3	MATHS	48
4	APP MATHS	48
5	PHYSICS	36
6	CHEMISTRY	36
7	BIO TECHNOLOGY	36
8	COMP SCIENCE	48
9	MBA	60
10	MCA	60
	TOTAL	464

12. Certificate Courses

A.V. College of Arts, Science and Commerce offers Career and Skill Oriented Certificate Courses to build and enhance critical professional skills needed, to succeed in today's in-demand fields. The courses offered covers a varied range of subjects and topics that will help them gain employability and be self-sufficient. The skill oriented courses focus on advancement of skills that are relevant to the emerging economic environment. The goal of these courses is to create opportunities, space and scope for the development of the talents of the Indian youth and to enhance their personalities in every way possible

12.1 Career Oriented Courses

1. English Listening & Speaking
2. Sanskrit Spoken Sanskrit

3. Hindi	Hindi Translation
4. Commerce	1) PC Hardware & Networking Digital Marketing 2) Tally for Beginners 3) E-Filing Income Tax Returns 4) Data Entry Operator Course
5. Mathematics	Mathematics for Competitive Exams
6. Physics	Earthing and Grounding
7. Computer science	Adobe Photoshop Internet of Things
8. Botany	Plant Taxonomy
9. Chemistry	Chemistry Laboratory Safety, Rules & Regulations
10. Statistics	Basics in Statistics
11. Social Sci.	Indian Constitution, Administration and Union Budget
12. MBA	Value Added Certificate Course in Entrepreneurship
13. MSc. BioTech	Bio fertilizer Production
14. Psychology	Psychological Competencies-Strategies and Methods

12.2 Skill Oriented Courses

1. Personality Development
2. Calligraphy
3. Fashion Designing
4. Embroidery
5. Carnatic Vocal Music
6. Multi-Disciplinary
7. Yoga
8. Self Defense

13. Student Code of Conduct

1. To maintain discipline, dignity, decency, order, calmness in the classroom, campus and outside the campus.
2. The students should be polite and courteous of the teaching staff and the office staff. They should not use indecent language with the fellow students or the staff.
3. To be regular and punctual to the classes, and to be in the class at least 5 minutes before the commencement of the period.
4. Bringing outsiders into the college premises without obtaining prior permission from the Principal is deemed as misconduct.
5. Disturbing the lecturer inside the classroom constitutes serious misconduct.
6. Smoking and chewing pan are strictly prohibited inside the college building. Spitting on the walls will be considered as indecent conduct and hence punishable.
7. A student involving in violent clashes in and around the college is a serious case of misconduct.

To obey the instructions of the teacher in the class rooms wear identity card inside the campus.

8. To cultivate the habit of looking at notice boards of the institute / department every day.
9. To note that the scholarship amount will be released only when all the scholarship holders put in 75% attendance every month / in the academic year.
10. To attend all counseling sessions convened by their mentors and to feel free to explain their academic/ personal / career difficulties and seek solutions.
11. Not to form any formal and informal groups on the basis of caste, community and religion.
12. To note that any violence on the campus, destruction of institute's property, manhandling of teachers or administrative staff or any other person in the institute campus or the authorities of the institute, and misbehavior with girl students will be viewed seriously. Erring persons will be liable for disciplinary action such as suspension or rustication for specific period etc.
13. If he/she secures between 65% and 75% he can be promoted to next semester or entertained to write the examination on medical grounds by paying condonation fee as per the rules.
 - The Principal/Director shall have complete powers for the maintenance of discipline in the college.

- The Principal may impose a fine, suspend or expel a student from the college in case of indiscipline or violent misbehavior or gross insubordination and violation of college rules and regulations.

14. In the case of indiscipline of the students, the Principal will contact the parents and request them to correct the erring wards. Failure to do so by the parent is liable to result in the expulsion of the student from the college.

14. Almanac & Academic Calendar

Osmania University Almanac and A.V College Academic Calendar is available on A.V.College Website.

15. Infrastructure Facilities

Infrastructure facilities is provided on A.V. College website

16. Suravaram Pratapa Reddy Library Building

The Library has an Independent Three Storied Building with a plinth area of 9000 sq.ft. A spacious reading hall provides a congenial atmosphere for study and reference purposes. The library subscribes to various newspapers periodicals and research journals of both national and international standards in different subjects for the benefit of the faculty and students. All the in-house activities are computerized like the issue, return, searching OPAC (Open Access Catalogue) and technical works like cataloging, classification, and barcode of the books in the library. The Library has subscribed to INFLIBNET, DELNET & EBSCO online databases. And also SAGE journals print & online journals for Management students. Library will be kept open on all working days except on Sundays, Second Saturdays & Institutional holidays.

Library Timings: - 10:00 A.M. to 04:00 P.M.

Book Issue Timings: - 10.00 A.M to 4.00 P.M.

Library Card Issue:

2 cards per student for 15 days

4 cards for Staff Members

The library is the heart of the college. It supports the intellectual growth and expands the horizons of learning. This academic hub is fully automated, stocked with a vast collection of latest books, Newspapers, Periodicals, Journals, and CDs. This collection is expanded

and updated every year. Students and faculty have access to a lending library, a reference library and e-library for a comprehensive approach to education. The library also offers photocopying and internet facilities. The college library has more than 60,000 volumes on a wide range of subjects. The library notice board gives attractive and informative displays on current topics. Separate Computer Cabins are available for students and faculty.

16.1 Rules and Regulations for Library:

1. Students shall observe silence in the reading halls and library premises.
2. Students should bring their ID cards while visiting the library; otherwise, the books will not be issued or renewed.
3. Personal belongings are to be kept in the rack at the library entrance. Only one notebook is allowed inside.
4. Students shall not be allowed to sit in the library during class hours.
5. Library books are to be used with care and returned on/before the due date without damage.
6. A fine of Rs. 1/- is charged for each day, if a book is overdue for the first week and thereafter Rs.2/- for each day. If a book which is in demand is not returned on the due date a fine of Rs. 3/- will be charged per day.
7. Students will be checked before leaving the library.
8. Students must return all the books and cards and settle any outstanding dues at the end of the academic year to obtain the No Dues Certificate.
9. Cell Phones are not to be brought into the Library.
10. According to the management rules, the Librarian reserves the right to suspend the membership of any member found misbehaving.

17. Committees & Students Clubs

- ❖ IQAC Committee
- ❖ Admission Committee
- ❖ Time Table and Result Analysis Committee
- ❖ Attendance committee
- ❖ Certificate and Add on Courses Committee
- ❖ Green Committee

- ❖ Women Empowerment Committee
- ❖ Value Education Committee
- ❖ Student Welfare and Grievance Redressal Committee
- ❖ Research & Innovation Committee
- ❖ Website & Multimedia Committee
- ❖ Cultural Committee
- ❖ Career Development Council & Placement Committee
- ❖ Career Self Help Groups (Sub - Committee)
- ❖ Discipline Committee
- ❖ Sports Committee
- ❖ Health and Community Development
- ❖ Student Handbook, Magazine & News Letter Committee
- ❖ Literary Club (Subcommittee of Magazine & News Letter Committee)
- ❖ Canteen Committee
- ❖ Internal Complaints Committee
- ❖ Equal Opportunity Cell
- ❖ SC ST Committee
- ❖ Campus Aesthetic Committee
- ❖ Editorial Board
- ❖ Alumni Committee
- ❖ Library Committee
- ❖ Social Responsibility Cell
- ❖ Mentorship Committee

Student Club Faculty Advisors

- ❖ Eco Club - Mr. Chandrasekhar, Dr.S.Chandraiah
- ❖ Green Club –, Ms. Swathi, Mr. Sudhakar
- ❖ Sustainability and Climate Change Club - Ms. Vinita Sharma, Ms. Roja, Ms. Shireesha
- ❖ Consumer Club - Mr. Ramesh, Ms. Meghana
- ❖ Literary Club - Student Magazine -Ms. Persis Sunita, Ms. Archana
- ❖ Career Self Help Groups - Ms. Shantha, D.Srilatha Balaji
- ❖ Entrepreneurship Club - Ms. Renu Mathur, Meera Sehgal

❖ Student Council – Ms. M. Vidyulatha, Mr K.E.Chaitanya Prasad

❖ Red Ribbon Club – Mr. Ch. Buchi Reddy, Mr.T. Sudhakar

AV College Rural Entrepreneurship Cell

S.No	Role in Cell	Name	Designation/Assigned Faculty
1.	Chairman	Dr. Ch.Rajalingam Dr. P .Padma	Principal Vice Principal
2.	Internship and Apprenticeship with Rural Enterprises (Training and Placement Wing)	Ms Srilatha Balaji Swami Dr Vinita Sharma	Placement Officer IQAC Coordinator
3.	Initiating Rural Entrepreneurship (Entrepreneurship wing)	Ms. Meera Sehgal Ms.Renu Mathur	Faculty of MBA Faculty of Commerce
4.	Networking with Rural Manufacturers (Rural Engagement wing)	Dr. A. Jagan Mohan Reddy Satyanarayana	Faculty of Chemistry Faculty of Telugu
5.	Developing Rural Technological Interventions (Technology wing)	Mr K.E.Chaitanya Prasad Ms D Suhasini	Faculty of Computer Science (P.G) Faculty of Computer Science (U.G)
6.	Grooming students to be Rural Entrepreneurs (Personality Development wing)	Ms G Persis Sunitha Ms R Srilatha	Faculty of English Faculty of English

18. N.C.C - (National Cadet Corps)

NCC aims at the development of leadership qualities, strong character, spirited service and creation of disciplined course that could be of use in national emergencies. They should put in a minimum of 80 hours of work to be eligible for the award of certificate and pass C-Certificate examination.

19. N.S.S – (National Service Scheme)

The College has two NSS units that provide a platform for community service and cater to those students who have inclination to developmental activities. Proving their motto, “Not me, but you”. The NSS volunteers actively participate in programmes like patriotism and community service, blood donation camp, HIV awareness, slum development, cleanliness programme (Swachh Bharat), free medical checkup, educating the government school children and planting trees (Haritha Haram) for a green

environment. The students in NSS have to put in a minimum of 240 hours of work to be eligible for award of NSS Certificate.

NSS Unit 1

NSS Unit 2

20. Bridge Course

Bridge courses are a tool to help students succeed in their graduate level studies. The Faculty of A.V College conducts Bridge Courses for students taking admission to First year of graduation programs run by the faculty. Students who take admission in different courses without a foundation in that stream are required to enroll themselves for bridge courses to strengthen and refresh some of the core competencies required. Bridge courses are organized by various departments to help the students gain proficiency in the subject.

21. Placement Cell

- The Placement cell guides the students about their career, interacts with industrial representatives and organizes various seminars, conventions, educational programs.
- Facilitates on Campus and off Campus drives.

Our placement companies:

			
			
			
			
			

Placements 2019-20

S.No	Name	Company	Course
1	Noorjaha Begum	Genpact	UG
2	G Akhil Kumar	Genpact	UG
3	B Prerana	Genpact	UG
4	AK Sakshi	Genpact	UG
5	Satwik	Genpact	UG
6	Nandini	Genpact	UG
7	K Sirisha	Genpact	UG
8	Mir Alamdar Ali Khan	Genpact	UG
9	C Akhila	Genpact	UG
10	Shivani Goparaju	Genpact	UG
11	M Shiva Krishna	Genpact	UG
12	M Shirisha	Genpact	UG
13	B Aditya	Genpact	UG
14	K Harsha Vardhan	Genpact	UG
15	Devi Varaprasad	Genpact	UG
16	Mohammad Shoiab	Genpact	UG
17	Shaik Tanveer Ahmed	Genpact	UG
18	B Srikanth	Genpact	UG
19	K Sathish	Genpact	UG
20	M G Abhijith	Genpact	UG
21	Mohammed Adbul Rehman Khan	Genpact	UG
22	G Radhika	Genpact	UG
23	K Pavan Kumar Goud	Genpact	UG
24	M Muralikrishna Veni	Genpact	UG
25	Neeli Saiteja	Genpact	UG
26	B Maina	Genpact	UG
27	Srikanth Kunchala	Genpact	UG
28	Syed Kamraan Quadri	Genpact	UG
29	Prachi Modi	Genpact	UG
30	Sneha Kumari	Genpact	UG
31	Sakshi AK	Tech Mahindra	UG
32	Mohammed Abdul Rehman Khan	Tech Mahindra	UG
33	Mir Alamdar Ali Khan	Tech Mahindra	UG
34	Venella G	Tech Mahindra	UG
35	Md. Shoeb	Tech Mahindra	UG
36	Sai Kalyan	Tech Mahindra	UG
38	Noorjaha Begum	Tech Mahindra	UG

39	B Adarsh Goud	Muthoot Fin Corp	UG
40	Y Sai Kiran	Muthoot Fin Corp	UG
41	D Vikas Reddy	Muthoot Fin Corp	UG
42	B Adithya	Muthoot Fin Corp	UG
43	R Nagesh	Muthoot Fin Corp	UG
44	E Shiva	Muthoot Fin Corp	UG
45	Varun	Muthoot Fin Corp	UG
46	G Ganesh	Muthoot Fin Corp	UG
47	B Vinod	Muthoot Fin Corp	UG
48	A Vishal	Muthoot Fin Corp	UG
49	B Pavan Kalyan	Muthoot Fin Corp	UG
50	K Satwik	Muthoot Fin Corp	UG
51	B Priyanka	Muthoot Fin Corp	UG
52	Viajy Kumar	Muthoot Fin Corp	UG
53	V Srikanth	Muthoot Fin Corp	UG
54	Naveen Yadav	Muthoot Fin Corp	UG
55	S Sai Kiran Yadav	Muthoot Fin Corp	UG
56	Akhilesh	Muthoot Fin Corp	MBA
57	MD Shareeq	Muthoot Fin Corp	MBA
58	Sai Abhilash E	Ryan	MBA
59	Tilekar Praveen	ICICI	UG
60	Abhishek Dubey	ICICI	UG
61	Kethavath Satish	ICICI	UG
62	Bammidi Prabhanj Veer	ICICI	UG
63	Kaparaboina Sirisha	ICICI	UG
64	Chinni Akhila	ICICI	UG
65	Mohammad Shoiab	ICICI	UG
66	Setty Ganesh	ICICI	UG
67	N Kusuma Kumari	ICICI	UG
68	M Manisha	ICICI	UG
69	Talari Nandini	ICICI	UG
70	Md. Abdul Rajak	ICICI	UG
71	Syed Kamraan Quadri	ICICI	UG
72	U Vishnupriya (M.Sc)	Innovara Labs	PG
73	P Sharath Kumar	Innovara Labs	PG
74	Murali Krishna	Innovara Labs	BSc
75	Mohammed Rafi (M.Sc)	Innovara Labs	PG
76	Mir Alamdar Ali Khan	AGS	UG
77	Neeli Sai Teja	AGS	UG

78	Sai Kalyan Goud M	AGS	UG
79	Nandini Talari	AGS	UG
80	Syed Kamraan Quadri	AGS	UG
81	Akhila Chinna	AGS	UG
82	Radhika G	AGS	UG
83	Sirisha Kaparaboina	AGS	UG
84	Akhila Chinna	AGS	UG
85	Radhika G	AGS	UG
86	Sirisha Kaparaboina	AGS	UG
87	Ainala soniya	Sri chaitanya	PG
88	Banja Raju	Sri chaitanya	PG
89	S Jhansi Lakshmi	Sri chaitanya	PG
90	M Bhavani	Sri chaitanya	PG
91	Jilla Surya Prakash	Sri chaitanya	PG
92	Bankit Priyanka	Sri chaitanya	PG
93	N Kusuma Kumari	Sri chaitanya	PG
94	Dhanavath Venkatesh	Sri chaitanya	PG
95	Aleti Swecha	Sri chaitanya	PG
96	G Aruna	Sri chaitanya	PG
97	K Akhila Priya	Sri chaitanya	PG
98	Pragathi	Sri chaitanya	PG
99	Pandiri Srinivas	Sri chaitanya	PG
100	Jatangi Sushma	Sri chaitanya	PG
101	Sd Shahin Tarannum	Sri chaitanya	PG
102	D V Vidya Lakshmi	Sri chaitanya	PG
103	Bandoju Rakesh	Sri chaitanya	PG
104	P Vaishnavi	Sri chaitanya	PG
105	T Nandini	Sri chaitanya	PG
106	Guguloth Bhaskar	Sri chaitanya	PG
107	U Hima Bindhu	Sri chaitanya	PG
108	Parala Naga Raju	Sri chaitanya	PG
109	Guvvali Maddileti	Sri chaitanya	PG
110	G Devendramma	Sri chaitanya	PG
111	Bayya Vijaya Laxmi/Lakshmi	Sri chaitanya	PG
112	A Laxmi Prasanna	Sri chaitanya	PG
113	Jitta Saidulu	Sri chaitanya	PG
114	Battula Satyanarayana	Sri chaitanya	PG
115	Bijji Priyanka	Wipro Technologies/TCS	UG
116	Maheshwari Kalpana	Wipro Technologies	UG

117	Nethikar.Ashwitha	TCS	UG
118	Jonnakuti Apoorva	TCS	UG
119	Mir Alamdar Ali Khan	TCS	UG
120	Chinni Akhila	TCS	UG
121	Bandari Srikanth	TCS	UG
122	Bhavani	TCS	UG
123	K Satwik	TCS	UG
124	Tanmayee	Pharma Spectra	PG
125	Neha	Kalayani Group	PG
126	Keerthi Roja	Kalayani Group	PG
127	Shankar	Kalayani Group	PG
128	Ritu	Kalayani Group	PG

22.Student Support Services

22.1.1 Scholarships and Financial Assistance

Government Scholarships: Students can apply for the Government Scholarships as per the guidelines directed by the Government from time to time. College is a facilitator to the students to avail the scholarships.

22.2 Star Students

- Students whose attendance is 75% at the end of each semester.
- Best Outgoing Student Award is awarded to a student with overall academic performance.
- Contribution and service with responsibilities and attitude
- Participation in extra-curricular and extension activities

22.3 Mentors

Every student is assigned a Faculty Mentor from the respective Department. A mentor helps his mentee in exploring careers, setting goals, developing contacts, and identifying resources. (Mentor-Mentee List is given in College Web-site)

23. Anti-Ragging Committee

Anti - Ragging Committee of A.V College decided that early measures would be taken to further consolidate prevention and prohibition of ragging in the college. Monitoring measures to prevent ragging in the college campus have also been implemented. Members of the

Anti-Ragging Committee will act as squad members with student teams for overall monitoring and supervision in the classrooms as well as in the campus. Team of students has been appointed to go around campus in college timings. Any student found indulging in such cases may immediately bring to the notice of the College Authorities.

Regarding any matters related to complaint, no such cases have been recorded, as a matter of fact; the campus is a ragging free zone.

The following are the members of Anti- Ragging Committee.

Helpline Numbers: +91 9959542233, 9490747978

1. Ms.K.Resheta Reddy	Convener	9959542233
2. Dr. Ch. Rajalingam	Principal	9908615462
3. Dr. Padma	Vice- Principal	9866077274
4. Mr. Ch. Buchi Reddy, Academic Coordinator	Member	9490747978
5. Dr. G.L. Kiran Swaroop (Zoology)	Member	9182566744
6. Ms. Srilatha (English)	Member	9177540159
7. Dr. A. Jagan Mohan Reddy (Chemistry)	Member	9440350514
8. Nagaraju (NCC Officer)	Member	
9. Mr. Naveen (NSS Unit 1)	Member	938704405
10. Mr Bhanu Murthy (MCA)	PG Member	
11. Mr Sri Hari (Maths)	PG Member	
12. Ms Anitha (Biotechnology)	PG Member	
13. Ms. P. Prathibha		

(Librarian)	Member	9059595525
14. Mr Venkanna		
(Physical Director)	Member	9666646599
15. B. Gopal Police Station		
(P.C no-9095)		
Chikadpally Police Station	Member	8519820060
16. Anti-Red Eye (Social Activities NGO)		
17. Vara Lakshmi	Member	7416886832
18. L. Deepthi		
(Parent)	Member	9177401211
19. Md. Masood		
(B.Com.-III Yr)	Member	6309775023
20. Anji (B.Sc III Yr)	Member	9505880176
21. Hasitha (B.A- III Yr)	Member	
22. Ms Sriteja (PG Student)	Member	

24. Medals and Cash Prizes

1. Smt. & Sri K. Raghuveer Reddy (Former Secretary, A.V. Education Society) sponsors award in memory of Dr. B. Venkat Reddy to topper in Mathematics Department.
2. Sri. Dayanand Reddy sponsors award in memory of Smt. Konda Thungabhadramma to the Women topper of the Commerce Department.
3. Sri. Dayanand Reddy sponsors award in memory of Sri. Borra Sada Siva Reddy to the Women topper of the Telugu Department.
4. Prof. Vasunandan (Dean, Ambedkar University) is sponsoring cash award to PG Telugu Topper.
5. M.Chandramathi is sponsoring a cash award in the memory of M.V.S Prakash Rao to the topper in Economics

25. Additional facilities in A.V. College

➤ **A.V. College Counselling Help Line Centre**

A.V. College Help Line Centre has been started from the year 2012 for certificate verification of various CETs like TS-NEET, TS-Ed.Cet, TS-PGECET, TS-PECET, TS-LAWCET.

Coordinator is Mr. T. Vamshi Krishna Reddy,
HoD, M.Sc. (Comp-Sc).

Mobile No. 9866225268

Email ID: Vamshikrishnareddy.t@gmail.com

➤ **INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

“INDIRA GANDHI NATIONAL OPEN UNIVERSITY”, New Delhi has established a Study Centre in Hyderabad at A.V. College of Arts, Science & Commerce, and P.G. Centre and inaugurated on 2nd October, 2016, With Study Centre Code 01151. Presently we are offering 5 Certificate, 1 Diploma, 3 PG-Diploma and 7 Year wise Programmes.

Coordinator is Mr. T. Vamshi Krishna Reddy,
HoD, M.Sc. (Comp-Sc).

Mobile No. 9866225268

Email ID: Vamshikrishnareddy.t@gmail.com

Handbook Committee

Dr. Rajender Reddy Pondra	English	Convener & Editor
Ms Archana B	MBA	Co-convener
Dr. Laxmi Vijaya	Telugu (P.G.)	Member
Dr. Shashikanth Mishra	Hindi	Member
Mr Shekar	Sanskrit	Member
Ms Swathi,	Bio- Tech	Member
Ms Shireesha	English	Member & Co-Editor

For queries:

Contact us on avchandbook@gmail.com

NATIONAL ANTHEM

Jana Gana Mana Adhinaayak Jaya Hey,

Bhaarat Bhaagya Vidhaataa

Panjaab Sindhu Gujarat Maraatha,

Draavid Utkal Banga

Vindhya Himaachal Yamuna Ganga,

Uchchhal Jaladhi Taranga

Tav Shubh Naamey Jaagey,

Tav Shubh Aashish Maange

GaaheyTav Jayagaathaa

Jana Gana Mangal Daayak, Jaya Hey

Bhaarat Bhaagya Vidhaataa

Jaya Hey, Jaya Hey, Jaya Hey,

Jaya Jaya Jaya, Jaya Hey